



NASA HEADQUARTERS (HQ) SECURITY OFFICE

Facilities and Administrative Services Division

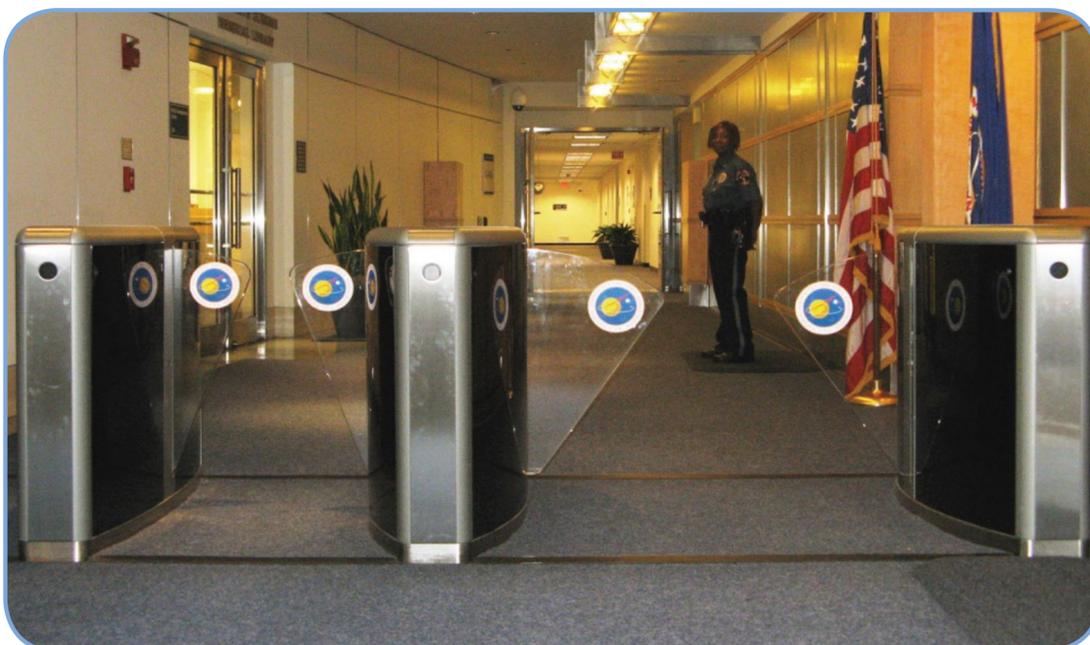
Turnstile Testing and Activation

HQ Facilities and Administrative Services Division is testing the functionality of the electronic access control turnstiles.

Please help us test the equipment.

When becoming familiar with the functionality, please remember to:

- **Be Prepared:** Have your badge ready prior to stepping up to the turnstile. Security officers are still required to visually confirm your badge, so have it handy when you arrive.
- **Keep Clear:** The turnstile will not operate if the user is within the lane when they scan their badge. Remain outside of the lane until your badge is read and the arms open.
- **Go to the Right:** Always utilize the turnstile and card reader to your right. Using the turnstile on the right will help to ensure consistent patterns and speed things up.
- **Immediately Proceed:** Users should hold their badge to the card reader until they see the turnstile arms open. Once open, immediately proceed through the turnstile, as it will only stay open for a few moments unless the sensors detect someone in the lane.



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Your feedback is important to us.
Please send all feedback to the
NASA HQ Chief of Security.

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For additional information and prepared FAQs, please visit the NASA HQ Security Office Web page at <http://fasd.hq.nasa.gov/hqsecurity.html>

Thank you for your participation.